

SUPPLEMENTARY BUDGET INFORMATION

APPENDIX REV 2

A BUDGET PROJECTION DETAILS

	2003/04 £	2004/05 £	Difference £
--	--------------	--------------	-----------------

PREVIOUS YEAR (2001/02) PROJECTIONS**Vehicle Leasing (matching transitional MRA usage)**

Vehicle Leasing to Capital Projection to date

	(139,230)	(186,030)	(46,800)
--	-----------	-----------	----------

	2003/04 £	2004/05 £	TOTAL £
--	--------------	--------------	------------

SAVINGS COVER FROM EARMARKED RESERVE ***Environment and Transport**

Depots - rationalisation

	14,000	14,000	28,000
--	--------	--------	--------

Resources

Offices - centralisation

	50,000	-	50,000
--	--------	---	--------

	<u>64,000</u>	<u>14,000</u>	<u>78,000</u>
--	---------------	---------------	---------------

* Note - Subject to robust scrutiny arrangements

B CORPORATE CONTINGENCY BUDGETS

	2002/03 Original £	2002/03 Revised £	2003/04 Budget £
--	--------------------------	-------------------------	------------------------

Debit Budgets

Note - The following are central contingency budgets which give officers delegated authority to incur expenditure under specified circumstances without the need to make explicit budgets for every service. Where such expenditure does occur it must be charged to the service to which it relates NOT to the central contingency concerned.

Staff Engagement & Cover Arrangements

	20,000	10,000	25,000
--	--------	--------	--------

Staff Regrading Contingency

	14,000	5,000	20,000
--	--------	-------	--------

Central Furniture Budget

	-	4,000	12,500
--	---	-------	--------

Work Based Trainees

	16,000	8,000	16,000
--	--------	-------	--------

Essential Health & Safety Measures

	-	3,000	6,500
--	---	-------	-------

	<u>50,000</u>	<u>30,000</u>	<u>80,000</u>
--	---------------	---------------	---------------

Credit Budgets

	£	£	£
--	---	---	---

to cover the costs of the debit budgets identified above.

Offsetting Staff Turnover & Administration Savings

	(50,000)	(30,000)	(80,000)
--	----------	----------	----------

INDICATIVE BUDGET POSITION 2003/04 to 2005/06**ASSUMED COUNCIL TAX INCREASE**

7.50%

	(0) 2001/02 ACTUAL £	(1) 2002/03 ORIGINAL £	(2) 2002/03 REVISED £	(3) 2003/04 £	(6) 2004/05 £	(7) 2005/06 £
BASE SERVICE BUDGET SUMMARY						
1 Resources	2,704,559	2,802,970	2,794,060	2,930,470		
2 Environment & Transport	2,581,898	2,536,400	2,713,300	2,767,970		
3 Dev't Control & Licensing	623,285	538,430	565,840	587,600		
4 Health & Housing	952,123	1,031,570	1,042,550	1,031,930		
5 Community & Leisure	1,822,788	1,661,300	1,826,510	1,544,490		
6 SERVICE BUDGET TOTAL	8,684,653	8,570,670	8,942,260	8,862,460		
7 Recovery from Services	(1,496,847)	(1,183,430)	(1,482,260)	(1,352,350)		
8 NET EXPENDITURE ON SERVICES	7,187,806	7,387,240	7,460,000	7,510,110	7,510,110	7,510,110
9 Interest on Balances	(1,025,294)	(525,000)	(710,000)	(675,000)	(675,000)	(675,000)
10 Negative HRA Subsidy	w (13,233)	(11,000)	-	-	-	-
11 Transitional use of MRA	m (165,000)	(109,380)	(109,380)	(56,400)	(9,600)	-
12 Pension Backdating Costs etc	314,889	358,340	329,140	398,040	473,310	491,980
13 Unused Capacity	-	-	36,050	64,860	-	-
14 Addition to Reserves - S.106	4,993	4,000	4,000	4,000	4,000	4,000
15 Addition to Reserves - financial planning	-	6,000	192,000	43,833	43,833	43,833
16 Addition to Reserves - service planning	36,385	-	14,180	-	-	-
17 Addition to Reserves - windfalls	w 201,258	32,521	21,521	20,103	-	-
18 Funded from Reserves - service planning	o (150,069)	(81,000)	(268,000)	(71,180)	-	-
19 Funded from Reserves - savings cover	s -	(230,000)	(230,000)	(64,000)	(14,000)	-
20 Funded from Reserves - financial planning	o -	(30,000)	(53,000)	(225,500)	-	-
21 Funded from Reserves - DSO re-investment	(28,757)	(42,000)	(46,885)	-	-	-
22 Adjustment for 2003/04 base one-off reserve usage	o -	-	-	-	(296,680)	(296,680)
23 Previous Year Projections - leasing savings	m -	-	-	-	(46,800)	(56,400)
24 Current Year deferred savings	s -	-	-	-	(50,000)	(64,000)
25 Projected inflation	-	-	-	-	310,000	630,000
26 Prioritised Growth and (Savings) net	x -	-	-	?	(37,873)	(82,881)
27 Contribution from DSO	(80,000)	(80,000)	(80,000)	(80,000)	(80,000)	(80,000)
28 Depreciation - DSO vehicles & plant	-	-	20,340	32,660	32,660	32,660
29 Depreciation - General Fund Premises	-	-	90,000	90,000	90,000	90,000
30 Contribution to Capital	116,264	42,000	51,755	-	-	-
31 GENERAL FUND NET EXPENDITURE	6,399,242	6,721,721	6,721,721	6,991,526	7,253,960	7,547,622
32 Addition to/(Draw on) balances	-	-	-	11,500	-	-
33 DISTRICT COUNCIL REQUIREMENT	6,399,242	6,721,721	6,721,721	7,003,026	7,253,960	7,547,622
34 Special Items (Parish Precept)	1,036,318	1,124,075	1,124,075	1,124,075	1,124,100	1,124,100
35 BUDGET REQUIREMENT FOR YEAR	7,435,560	7,845,796	7,845,796	8,127,101	8,378,060	8,671,722
FUNDING						
37 Revenue Support Grant	1,002,744	753,592	753,592	1,333,111		
38 Rate Distribution	2,619,047	2,952,943	2,952,943	2,406,068		
39 Total Central (Government) Support	3,621,791	3,706,535	3,706,535	3,739,179	3,739,179	3,739,179
Demand on Collection Fund - Surplus	w	21,521	21,521	20,103		
40 Demand on Collection Fund - Taxpayers	3,813,769	4,117,740	4,117,740	4,367,819	4,638,881	4,932,543
41 BUDGET REQUIREMENT FOR YEAR	7,435,560	7,845,796	7,845,796	8,127,101	8,378,060	8,671,722
MEMORANDUM						
42 Year on Year UDC requirement increase	5.18%	5.52%	5.52%	4.19%	3.58%	4.05%
43 Spending Assessment	6,259,439	6,553,465	6,553,465	8,877,331		
44 Year on Year Spending Assessment Increase	6.00%	4.70%	4.70%	35.46%		
45 Uttlesford District Council Taxbase	29,255	29,608	29,608	29,844	30,082	30,322
46 Population base for Central Support	69,760	70,253	70,253	68,959	69,400	69,900
47 Year on Year Support Increase	5.32%	2.34%	2.34%	0.88%	0.00%	0.00%
48 Uttlesford District Council Tax	94.94	101.11	101.11	108.69	116.84	125.60
49 Year on Year Tax Increase	3.90%	6.50%	6.50%	7.50%	7.50%	7.50%

PROVISIONAL EARMARKED RESERVE PROJECTION

APPENDIX REV3

Balance at 31/3/02	Description	2002/2003			Balance at 31/03/03	2003/2004		Balance at 31/03/04
		Used to Fund	Addition	Income / Transfer		Used to Fund	Addition	
SECTION 106 PROGRAMME RESERVES								
177,200	Dunmow Eastern Sector				177,200			177,200
27,804	Section 52 related				27,804			27,804
95,756	Dunmow Infrastructure S106		4,000	5,000	104,756		4,000	108,756
300,760		-	4,000	5,000	309,760	-	4,000	313,760
GENERAL EARMARKED RESERVES								
<i>Service Planning Reserves</i>								
2,111	Community Information Centre				2,111			2,111
20,000	Cycle tracks				20,000			20,000
8,983	Children and Youth				8,983			8,983
2,000	Play Equipment Stansted				2,000			2,000
1,403	Leisure Strategy				1,403			1,403
4,870	Community Project Grants	(4,870)			-			-
3,323	Ad Hoc Grants				3,323			3,323
51,000	PFI Project Implementation	(51,000)			-			-
26,527	Bridge End Gardens				26,527			26,527
8,000	Saffron Walden Traffic Management				8,000			8,000
-	Flood Prevention	(10,000)		10,000	-			-
5,000	Greater Cambridge Partnership	(5,000)			-			-
15,730	Promotion of Local Centres				15,730			15,730
-	RPG 14 Consultation			20,000	20,000	(20,000)		-
7,000	Stansted Referendum / Campaign	(136,630)		129,630	-			-
4,000	Council Chamber - Acoustic Hood	(4,000)			-			-
15,000	Dunmow Offices - Fire Alarm Upgrade	(15,000)			-			-
-	Benefits Verification Framework		14,180		14,180	(14,180)		-
15,000	Internal Audit	(15,000)			-			-
7,000	Finance Consultancy				7,000			7,000
-	e-Government Consultancy	(10,000)		10,000	-			-
8,000	Corporate Training				8,000			8,000
-	Corporate CPA Training			15,000	15,000	(15,000)		-
3,000	Member Training	(3,000)		22,000	22,000	(22,000)		-
8,280	Community Strategy	(13,500)		5,220	-			-
5,000	Modernising Local Government				5,000			5,000
<i>Financial Planning Reserves</i>								
90,000	District Plan		177,900		267,900	(109,400)		158,500
-	Legal fees - District Plan			50,000	50,000	(50,000)	13,000	13,000
53,000	5 yearly Housing Needs Survey	(53,000)	11,000		11,000		11,000	22,000
-	3 yearly satisfaction surveys		3,100	16,000	19,100	(19,100)	7,333	7,333
47,000	4 yearly District Elections				47,000	(47,000)	12,500	12,500
280,000	Cover for Savings Proposals	(230,000)		28,000	78,000	(64,000)		14,000
<i>Change Management Reserves</i>								
83,900	Management of Change			6,100	90,000			90,000
52,700	Best Value Reviews			(16,000)	36,700			36,700
<i>Risk Management Reserves</i>								
23,000	Vehicle Lease Extensions				23,000			23,000
60,000	External Legal Fees				60,000			60,000
40,000	Planning Consultancy Support				40,000			40,000
1,268,205	Financial Management Reserves		21,521	(295,950)	993,776		20,103	1,013,879
2,519,792		(551,000)	231,701	5,000	2,205,493	(360,680)	67,936	1,912,749
OTHER EARMARKED RESERVES								
304,920	Housing Repairs Account	(1,371,950)	1,352,380		285,350	(1,697,030)	1,579,400	167,720
46,885	DSO Reinvestment Reserve	(46,885)			-			-
2,871,597		(1,969,835)	1,584,081	5,000	2,490,843	(2,057,710)	1,647,336	2,080,469